COCA-I Mission Statement: To strengthen the international community of camps for children with cancer and their families through networking, advocacy, education and other resources.

Job Description
Regional Director

Board Members shall:

▪ ...respect, honor, and preserve the mission, vision and values of COCA-I.

▪ ...make it a priority to attend all meetings of the Board of Directors and committees on which I agree to serve, whether in person or via conference call or to notify the President in advance of my absence.

▪ ...not miss more than two consecutive board meetings on an annual basis.

▪ ...come to Board meetings prepared to contribute to the discussion of issues and be familiar with the agenda and all background material relevant to the meeting which have been provided to me.

▪ ...take fiduciary responsibility to heart in all matters of interest to COCA-I.

▪ ...represent COCA-I in a positive and professional manner at all times.

▪ ...avoid conflicts of interest in a position as a Board member with any other entity they may represent and to submit annually the conflict of interest statement.

▪ ...participate in COCA-I’s annual nominations process with thought and care.

▪ ...participate on at least one Board Committee where personal skills and interests will serve as an asset in achieving the committee’s objectives.

▪ ...apply professional skills to the good of COCA-I, exhibiting leadership and follow through in those activities to which I have committed.
Role within the Board
The Board of Directors consists of up to twenty-one members including 9 Regional Directors. Each Regional Director will serve a 2-year commitment and no more than two successive terms in the same position. Each Regional Director must be a Member Affiliate of a Member Camp in that region at the time of nomination.

Responsibilities
The duties of the Regional Director shall include the following:

1) To represent the members of COCA-I and have regular contact with members of their region. For example:
   a) Stay in contact with COCA-I Staff about information that should be shared regarding regional news and events
   b) Promote webinars, grants, conference, board positions, etc.

2) Spotlight a Camp from your region through media as assigned during the months of Feb, March, April, May, Sept, Oct, Nov, Dec.. Each Regional Director will be responsible for the spotlight for their region. You can highlight an event, a program, a volunteer, a board member, etc.
   a. February- Region 1
   b. March- Region 2
   c. April- Region 3
   d. May- Region 4
   e. September- Region 5
   f. October- Region 6
   g. November- Region 7
   h. December- Region 9

3) Attend all scheduled Board Meetings.

4) Participate on at least one Board Committee or Subcommittee

5) Attend COCA-I Annual Conference- Conference registration provided by COCA-I. Travel and accommodations provided by individual/camp where appropriate.

6) Assess need for Regional Conference and organize if need is determined

7) Attend Regional Conference and Regional Directors’ Meeting (if scheduled)

8) Is a full voting member of COCA-I Board